

## Abbreviations & Glossary

The following list of abbreviations and glossary not only refer to terms and definitions used in the Event Organisation Manual but also others that are commonly used among the different functional areas during the preparation and execution phase of a European Athletics event.

Abbreviation & Glossary	Explanation
Announcers Position	Dedicated position available to Rights Holders for stand-ups before, during and after the international transmission of an event. This is often located to give a background view of the stadium/field of action.
Beauty Camera	A fixed/robotic camera positioned to shoot wide angle scenic shots
Broadcast Compound	Area designated for the parking of technical trucks, office trailers, production trucks etc.
Broadcast Rate Card	A catalogue displaying the rates charged for the rental of broadcasting facilities and services which are available to be booked by Rights Holders.
Camera Control Unit (CCU)	A remote unit which controls technical adjustments on a professional video camera e.g. balance and aperture.
Clean Feed	Generally, a video signal excluding graphics.
Commentary Position	A seated position in the commentary area of a venue from which the commentator describes the event.
Commentary Unit	An electronic unit which allows two commentators to announce live from the commentary position.
Commentator Booth	A fully or partially enclosed commentary position.
Commentator Information System (CIS)	A data system for use by commentators which can display information and results data in real time, on a tablet or a computer. The system can be distributed with a web access only, in which case the use is based on 'Bring Your Own Device'.
Domestic Broadcaster	The domestic rights holding broadcaster.
EA	European Athletics

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EBU	European Broadcasting Union
Electronic News Gathering (ENG)	Portable, lightweight cameras, VTRs, lighting and sound equipment used for production.
ENG Camera Position	An unequipped, bookable location near the competition area where an ENG camera may operate.
EOA	Event Organiser Agreement
Feed	The signal being sent (audio or video)
Fibre Optics	Light transmission through optical fibres for communication and signalling, which is immune to most electromagnetic interference and common mode noise (hum)
Host Broadcaster	The organisation responsible for providing all the international video and audio from the event. It is also responsible for tendering, purchasing, administering and invoicing the facilities and services required by RHBs.
World Athletics	International Association of Athletics Federations
ITO	International Technical Official
LOC	Local Organising Committee
Location Survey	A survey of the production site during the planning stage. This covers, for example, access, lighting, camera placement and power.
Mixed Zone	An area immediately adjacent to the competition area where the media conducts post-event interviews with athletes.
Monitor	Professional standard television set, generally without audio.
OB Van	A large truck which houses production and technical facilities at the venue.
Off-tube	A broadcast position used for commenting on a television video signal.
Radio Frequency	The frequencies in the electromagnetic spectrum used for radio communications.
Rights Holding Broadcasters (RHBs)	Broadcasters who have paid a fee to broadcast the event in its territory.

Abbreviation & Glossary	Explanation
Satellite	A system of orbiting microwave transponders which convert an uplink signal frequency into a downlink signal frequency.
Satellite News Gathering (SNG)	Use of a satellite system to transmit a video programme from a remote site to the receiver.
Segment Rundown	A list of the order of what will appear on the production within a specific segment.
Signal	The information conveyed through a telecommunications system. Also, any visible or audible indication which can convey information.
Slo-mo	A videotape recorder that can replay a tape in slow motion.
TD	Technical Delegate
TIC	Technical Information Centre
TLSV	Team Leaders Site Visit
Tracking Camera	An automated or manually controlled television camera which follows the motion of the object it is shooting. The camera can be mounted on rails or other devices to allow movement.
Transponder	Chip used to track athletes during a race, to determine the athletes' finish times. The Transponders can be worn in the chest bib or on the athlete's shoe.
V and A	Video and Audio circuit from one site to another. A V and A is comprised of one video circuit along with a minimum of two audio channels. V and As carry the international or unilateral signals from the venue to the Broadcast centre.
VIK	Value in Kind ("VIK") means the value of any non-cash consideration or benefit received as part of a commercial agreement. For example, sponsorship rights which are granted in exchange for goods and/or services rather than money would be defined as a VIK agreement.