

**ANTI-DOPING**  
**CHECKLIST FOR SELECTING DOPING  
CONTROL CHAPERONES  
AND CHAPERONE TEAM LEADERS**

**March 2019**

## Selection of chaperones

### Responsibilities

- Notifying athletes (verbally and in written form) after identification
- Informing the athletes about their rights and responsibilities
- Escorting athletes from notification to Doping Control Station

### Recruitment

LOC shall recruit individuals to become Chaperone who possess the following mandatory attributes:

- be 18 years of age or older
- be able to communicate effectively (verbally and in writing) in English
- be able to follow procedures, directions and instructions
- not have a conflict of interest with athletes that might be tested
- be able to keep an athlete under observation
- be able to deal appropriately with confidential information or issues
- act in an appropriate and respectful manner
- be able to quickly and effectively solve problems

### Training/education/experience

The chaperones at European Athletics Events must:

- follow the EA Doping Control Chaperone Script
- be aware of the athletes' rights and obligations
- be familiar with the IAAF Doping Control Form and notification procedures
- be familiar with the sport of athletics

Chaperones working at European Athletics Events & Meetings shall preferably have recent practical experience from at least:

- three events (notifications) or
- three simulated notifications with IAAF Doping Form under the observation of an accredited Doping Control Officer.

## Selection of Chaperone Team Leader

### Responsibilities

- Co-operate with the Doping Control Delegate
- Allocate events to the chaperones
- Support, mentor and train the chaperones as needed

### Recruitment/ Training/education/experience

In addition to the items listed above for the Chaperone, the Chaperone Team Leader must be:

- a well trained and experienced chaperone
- fully aware of the rules and regulations in athletics.

The following qualities are desirable

- have experience in:
  - leading a team
  - training personnel
  - mentoring and supporting colleagues
- ability to remain calm when working under pressure
- be able to deal with conflict when needed

**Theoretical training shall be according to WADA Guidelines and  
IAAF Anti-Doping Regulations**