



# COMPETITION OFFICES

## REQUIREMENTS

## TECHNICAL DELEGATES & COMPETITION OFFICE

No. Pax	4 - 6 (Technical Delegates, 2-3 EA Competition, 1 Statistician)
From	3 days before the first competition day
To	last competition day
Location	next to the competition management and event presentation

- 4 – 5 tables
- 8 chairs
- 1 laser-printer with drivers (network printer)
- 1 TV Monitor
- Broadband internet connection available
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)

## JURY OF APPEAL ROOM

No. Pax	6 or 4 (depending on the number of Jury members)
From	previous day to the first competition day
To	last competition day
Location	close to the video recording room

- 1 table (boardroom for 6 people) + 2 tables (support)
- 8 chairs
- 1 computer
- 1 laser-printer with drivers (network printer)
- Broadband internet connection available
- 1 TV monitor
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)

## VIDEO ROOM

No. Pax	4 (depending on the type of event)
From	2 days before the first competition day
To	last competition day
Location	close to the Jury Room

- 4 – 5 tables
- 8 chairs
- Broadband internet connection available
- 2 TV monitors
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)

**Note:** Hawk Eye technical requirements to be followed when applicable

## ITOS ROOM

No. Pax	6 - 7 (depending on the number of ITOs/ATOs)
From	previous day to the first competition day
To	last competition day
Location	track level with easy access to the track, closest possible to competition management/TDs

- 1 table (boardroom for 7 people) + 2 tables
- 8 chairs
- Broadband internet connection available
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)
- Clip boards (one per ITO)

## RACE WALKING JUDGES ROOM

<b>No. Pax</b>	6 - 9 (depending on the number of ARWJ & IRWJ)
<b>From</b>	previous day to the day of the first race walking event
<b>To</b>	day of the last race walking event
<b>Location</b>	next to the competition management and event presentation

- 1 table (boardroom for 6-9 people) + 2 tables
- 10 chairs
- Broadband internet connection available
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)
- Clip boards (one per RWJ)

## DOPING CONTROL DELEGATE'S OFFICE

<b>No. Pax</b>	2 (Doping Control Delegate, EA Competition)
<b>From</b>	previous day to the first sample collection day (depending on the testing programme)
<b>To</b>	last competition day
<b>Location</b>	next to/in the doping control station

- 2 tables
- 3 chairs
- 1 laser-printer with drivers (network printer)
- 1 TV Monitor
- Broadband internet connection available
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)

## MEDICAL DELEGATE'S OFFICE

No. Pax	2 (Medical Delegate, LOC Medical Director)
From	previous day to the competition day)
To	last competition day
Location	next to/in the main medical centre

- 2 tables
- 3 chairs
- 1 TV Monitor
- Broadband internet connection available
- Basic stationery (stapler & staples, scissors, pens, pencils, erasers, tape, plain A4 white paper, post-it ....)

## COMBINED EVENTS RESTING AREA

No. Pax	30 or 48 (respectively indoor and outdoor 15 or 24 athletes and one official per each athlete)
From	previous day to the first competition day of the combined events
To	last competition day of the combined events
Location	close to the infield (mixed zone/call room) but in an area providing calm environment.

- Mattress with blankets and towels for each athlete
- 15 - 20 chairs for athletes and coaches
- Tables for disposition of snacks, fruits, hot drinks
- 1 refrigerator for drinks
- 1 freezer with ice
- TV Monitor(s)
- Broadband internet connection available
- Board to display the start list, results and notices

Please refer to the European Athletics Nutritional Guidelines (that are included in the Team Services Guidelines) for detailed information about the menu proposal to be provided for the athletes!