



How to set your password and access the WebCIS

World Athletics Half Marathon Championships, Gdynia, POL - 17th October 2020

URL is: <https://cis.worldathletics.org>

When you click on the URL above, you will be presented with the following login page.

WORLD ATHLETICS.

Sign in with your email and password

Email

Password

[Forgot your password?](#)

Sign in

[Need an account? Sign up](#)

Before you can access the system, you will need to first create your password by clicking on the “Forgot your password?” link. You will be presented with the following Forgotten password screen.

WORLD ATHLETICS.

Forgot your password?

Enter your Email below and we will send a message to reset your password

Reset my password

Enter the email address that you provided on the registration form into the Email field and click on “Reset my password”. **IMPORTANT NOTE:** always type your email address in lower case.



A **verification code** will be sent to **your email address** to finalise the process

The screenshot shows the World Athletics logo at the top. Below it, the text reads: "We have sent a password reset code by email to r***@w***.org. Enter it below to reset your password." There is a label "Code" above an empty input field. Below that is a label "New Password" above another empty input field. Underneath is a label "Enter New Password Again" above a third empty input field. A list of four red checkmarks follows: "Password must contain a lower case letter", "Password must contain an upper case letter", "Password must contain a number", and "Password must contain at least 8 characters". At the bottom is an orange button labeled "Change Password".

Type in the **Code**

Type in the **New Password**

Enter **New Password Again**

Click **Change Password** button to finalise the process

Make sure your password meets the **security guidelines** shown

Log in into the WebCIS by using your email address and the password you have just set.

The screenshot shows the World Athletics logo at the top. Below it, the text reads: "Sign in with your email and password". There is a label "Email" above an input field containing "name@host.com". Below that is a label "Password" above an input field containing "Password". Underneath is a blue link "Forgot your password?". At the bottom is an orange button labeled "Sign in". Below the button is the text "Need an account? Sign up" with "Sign up" as a blue link.

For any further information you may need send an email to:

webcis@worldathletics.org